

GROVE PARK SCHOOL



Provider Access Policy Statement

Approved by: The Interim Executive Board of Grove Park School

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Signed: IEB



Provider Access Policy Statement

Grove Park School

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all students in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all students in years 8 to 13

Schools must offer:

- 2 encounters for students during the 'first key phase' (year 8 or 9)
 - All students must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for students during the 'second key phase' (year 10 or 11)
 - All students must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for students during the 'third key phase' (year 12 or 13)
 - Students can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from students

Students will have the opportunity to meet with training providers during visits to the school by external providers whilst in Key Stage 3 (Years 8 and 9). These visits will be organised by the Key Stage Leader and supported by Class Teams at a level and as appropriate for the individual learners.

In Key Stage 4, students will have the opportunity to attend weekly visits to external provisions, e.g. Bore Place and weekly visits to Grove Park by external providers, e.g. Skills for Employment.

During Years 12 to 15 students will visit college provisions in preparation for their next steps.

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all students.

1 encounter is defined as 1 meeting/session between students and 1 provider.

Meaningful encounters will depend upon the needs of each individual pupil. Not all students will be fortunate enough to access the work place as these opportunities are limited by the nature of their additional need. Students will have opportunities to experience the workplace and college

provisions, work experience placements, and visits to the community, as appropriate for their level of need.

Meaningful live online engagement is also an option at our school.

3. Student entitlement

All students in years 8 to 13 at Grove Park School are entitled to:

- Find out about further education and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of courses

4. Management of provider access requests

4.1 Procedure

Outline the procedures that providers must follow when requesting access to students.

Include the following contact details:

A provider wishing to request access should contact Key Stage 5 Leaders on the Green Lane Site

Telephone: 01892 356997

Email: office@grove-park.e-sussex.sch.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

In the following table:

- Outline examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers
- Set out the times at which access will be given

We've provided some examples:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8 & 9	Visitors from different workplaces	Visits to off site workplaces (e.g. local restaurants, cafes, farms, offices)	Visits to sporting venues. E.g. County cricket ground, athletics, BHA football stadium

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 10 & 11	Life Skills – work experience preparation sessions, eg Skills for Employment Assembly and tutor group opportunities - employability skills	Work experience preparation sessions visitors to school.	Work experience preparation sessions – Offsite visits
YEAR 12, 13 & 14	Higher education (HE) fair Post-18 assembly – apprenticeships Visits to FE colleges, and provisions (e.g. Lewes College, Bore Place)	Small group sessions: future education, training and employment options	Taster sessions and open evens at colleges and F.E. Providers Lewes College, Plumpton, The Oaks, The Mount.

These events will run in line with any measures related to public health incidents, including COVID-19.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

All Grove Park students will be supervised during offsite visits and when a visitor attends the school. Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Explain:

- Facilities available to external providers include, classroom spaces, Life Skills Spaces,
- Bookings should be made through the school Administration Team (office@grove-park.e-sussex.sch.uk)
- We welcome receipt of prospectuses or other material for students to read, in our Common Room Careers Library space.

5. Previous providers

In previous years we have invited the following providers from the local area to speak to our students:

Wealden District Council

Cats Protection League

Skills for Employment

Tablehurst Farm

Bore Place

Red Butler Music

The Mount
The Oaks
Lewes College

6. Pupil destinations

Last year, 93% of our year 11 students chose to remain at Grove Park for their 6th Form provision.

Last year, our year 14 students moved to a range of providers in the local area after school:

- Residential social care
- The Mount
- Lewes College
- The Oaks Specialist College
- St Piers – Young epilepsy residential provision

7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure (see the Complaints Policy) or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

Outline any links to other policies you have, such as:

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy
- Complaints policy

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Paul Prest, Interim Headteacher.

This policy will be reviewed by the Senior Leadership Team annually.

At every review, the policy will be approved by the IEB.